

About Film Oxford

[Film Oxford](#) is a registered charity (1041014) that provides adult educational film and digital creative [courses](#), delivers [projects](#) with groups from marginalised communities, runs film [screenings](#), and generates income through its new commercial trading wing, [Film Oxford Production](#).

Through one of our longest-running projects we support the [Shadowlight Artists](#), an award-winning, self-directed group of seven Oxfordshire artists with learning disabilities.

Film Oxford is committed to equality, diversity and inclusion. We are members of the [Oxford Cultural Anti-racism Alliance](#), and signatories of its manifesto. We are committed to diversifying our staff, Board of Trustees, and pool of freelancers to better reflect the communities we work with. As such, we especially welcome applications from people of the Global Majority (those who are ethnically and culturally diverse, and who experience racism in our society). We also welcome applications from others facing structural disadvantage, including but not limited to: disabled and neurodivergent people; LGBTQIA+ people; those from economically disadvantaged backgrounds.

We will reimburse travel costs for all shortlisted candidates who attend interview.

How to Apply

Send a CV and covering letter detailing your relevant experience and why you would like to join the team at Film Oxford to office@filmoxford.org with the subject heading '**Administrator application**' by 10:00 on Tuesday 3rd May 2022. We hope to schedule interviews from Monday 9th May.

We recognise that you may have gained transferable skills and insight through volunteering or personal experience, not only through paid work. Feel free to demonstrate your suitability for this role using examples drawn from any area of your life. Please apply even if you don't meet all of the 'Desirable' criteria for this post – we are looking for the right person to join our team, and training can be provided.